**General Services Administration**

Federal Acquisition Service

Technology Transformation Services

{{Project-Team}}

1800 F St NW | Washington, DC | 20405

TTS MPP | {{User-Story-Title}}

Streamlined

Acquisition Plan

The purpose of this streamlined acquisition plan is to provide an overall summary of the {{User-Story-Title}} requirement, being fulfilled through the TTS MPP. The {{Project-Team}} needs to purchase the services of a contractor to assist them with completing this user story.

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# Background

## The project

PROMPT

## The user story

PROMPT

# Special considerations

PROMPT

# Acquisition strategy

* **Type of Set-Aside:** No Set-Aside Used — Competed full and open with no set-asides for any business types.
* **Extent of competition:** Full and Open Competition — Competitively awarded through sealed bid, competitive proposal, combination of sealed and competitive procurement, or any other competitive method that did not exclude sources of any type.
* **FAR Part 13.YYY**
* **Nature of action:** Commercial Purchase
* **Type of contract:** Firm-Fixed-Price (FFP) / Labor Hours (LH) with a Not-To-Exceed (NTE) ceiling / Time & Materials (T&M) with a Not-To-Exceed (NTE) ceiling
* **Inherently Governmental Functions:** No
* **Acquisition folder**
* **IGCE:** $XXXX.XX
* **Market research:** Report
* **Solicitation posting method:** TTS MPP GitHub Issue
* **Basis for award:** Trade-off analysis
* **Estimated period of performance:** MM/DD/YYYY to MM/DD/YYYY

# Milestones

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity** | **Reasons for delay** |
| *Month DD, 20YY* | *Issue submitted to TTS MPP* | *None, completed on time* |
| *Month DD, 20YY* | *Procurement package finalized* | *None, completed on time* |
| ~Month DD, 20YY | Issue package finalized | None expected |
| ~Month DD, 20YY | Issue posted | None expected |
| ~Month DD, 20YY | Q&A period closed | None expected |
| ~Month DD, 20YY | Solicitation period closed | None expected |
| ~Month DD, 20YY | Award issued | None expected |
| ~Month DD, 20YY | Deliverables accepted | None expected |
| ~Month DD, 20YY | User story closed | None expected |